

Parent Code of Conduct



Governing Body Approval Date:	February 2023
Approved by:	Andrew Collyer
Review:	Annually
Review Date:	February 2024

Langley School Parent Code of Conduct

1. Introduction

At Langley School, we believe it's important to:

- Work in partnership with parents to support their child's learning
- Create a safe, respectful and inclusive environment for pupils, staff and parents
- Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a pupil
- Anyone caring for a child (such as grandparents or child-minders)

2. Purpose

This document provides an explanation of the acceptable standard of behaviour expected from parents and visitors to the school premises and those interacting with its pupils and staff to make our school a safe place to learn, work and visit.

3. Our ethos and values

Langley School aims to:

- meet the children's individual needs and prepare them for life, by emphasising social and independence skills and good patterns of behaviour.
- help the children realise what they can achieve.
- develop positive links with parents and families.
- achieve the highest standards possible by creating an environment where children can work with confidence, security and enjoyment.
- develop the sharing of skills and knowledge between ourselves and colleagues in other schools.
- meet the needs of staff collectively and individually.

4. What you can expect of us, and what we expect of you

All visitors to our school, and interacting with our pupils and staff, are expected to behave calmly, politely and respectfully. This means that visitors must:

- treat all members of our school community, the environment and school property with respect.
- Work together with staff in the best interests of our pupils
- Seek a peaceful solution to all issues
- follow our school rules, protocols and any instructions given by school staff.
- report anything that puts anyone on our site at risk to a member of our staff.

- accept that they are responsible for their own child's behaviour and safety, whilst their child is in their care, even when they are on our school premises.
- Approach the right member of school staff to help resolve any issues of concern

5. The types of behaviour that our school considers unacceptable

Our school will decide on a case-by-case basis whether a parent/visitor's behaviour is unacceptable, but any behaviour that we believe adversely affects our safe and caring learning environment and/or puts the physical or emotional wellbeing of a pupil, member of staff, parent or other visitor at risk, is not an acceptable behaviour on our school site.

This may include, but is not limited to:

- Disruptive behaviour.
- Aggressive or threatening speech or behaviour e.g., by swearing, threatening, or shouting at others, taking an aggressive stance, threatening to strike someone or assaulting another person.
- Displaying a temper, or shouting at members of staff, pupils or other parents
- Damaging school property.
- Behaviour that could be considered racist, sexist, homophobic or similarly offensive in some other way.
- Filming or recording without consent any member of our school community
- Smoking, vaping or being under the influence of alcohol or drugs whilst on our school site.
- Bringing animals on to our school site, other than guide dogs.
- Being in possession of weapons of any kind.
- Refusing to follow the reasonable instructions of our staff.
- Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms.
- Any aggressive behaviour (including verbally or in writing) towards another child or adult
- Disciplining another person's child – please bring any behaviour incidents to a member of staff's attention

In addition, unacceptable behaviour also includes any communication with a member of our school's community that is malicious, threatening, or abusive, including in person, over the telephone or in writing, e.g., by letter, email or any other electronic format, such as social media, regardless of whether it takes place on the school premises or outside them.

6. How the School will respond to behaviour that is unacceptable

In most cases our school will attempt to informally remedy the situation by speaking with the individual concerned, privately. There may be no further action taken or required.

Where there is any dispute over what has occurred, or if the alleged incident is complex or serious, our school will conduct a formal investigation to establish the facts and determine what action should be taken, if any.

If our school decides that a visitor's behaviour has been unacceptable, we may then:

- **Warn** the individual concerned about their behaviour **informally** (i.e., verbally);
- **Warn** them about their behaviour **formally** (i.e. in writing);
- **Ban** them **formally** (i.e., in writing) from entering the school grounds and premises for a specified period; and / or
- **Report** their behaviour to the Police.

Deciding to ban a visitor from the school site as a result of their unacceptable behaviour represents a measure of last resort, which our school will not resort to lightly. Should imposing a ban become necessary, the person banned will be given the chance to explain themselves and/or apologise for their behaviour within a period of time which will be specified in the banning letter. After receiving the response from the banned visitor (or if no response is received), we will then decide whether to lift the ban straight away or extend it for a further period of time pending a future review.

In addition, if the visitor who has been formally warned or banned from the school site disagrees with our decision, they are entitled to make representations about it to our governing board, in line with our complaints procedure.

7. Questions and concerns about this Code

Our school is grateful for the support that it receives from its visitors in maintaining its caring and safe learning and working environment, so any feedback that you may have about the content of this Code is welcomed.

Please direct any feedback or questions about the Code to the school office who will refer your comments on to an appropriate member of staff.

Adopted by the Governing Board of Langley School on February 2023

Signed by: Andrew Collyer

(Chair of Governors)

Date February 2023